

**Ohio's Great Miami River Corridor Festival
Grant Application Form 2009**

Section 1: Project Overview

A. Applicant name: **Date:**

B. Project Officials:

Chief Executive Officer: **Signature:**
Title:
Street Address:
City/Zip code:
Phone:
Fax:
Email:

Event Manager:
Title:
Street Address:
City/Zip code:
Phone:
Fax:
Email:

Chief Financial Officer:
Title:
Street Address:
City/Zip code:
Phone:
Fax:
Email:

Section 2: Partners

A. Qualifications

Please describe who will manage the planning and implementation of these events, including any experience with managing special events. What organizations are taking a leadership role? What is your collaboration structure?

B. Letters of Collaboration

Please include letters of collaboration and support from organizations committed to partnering with the applicant to implement these events.

Section 3: Detailed Event Budget: Please round to the nearest dollar.

PROJECTED EXPENSES

Category	Amount
Equipment	
Supplies	
Contractual	
Other	
TOTAL	

PROJECTED INCOME

Source	Amount
Private donations	
Public funds	
In-kind (not cash)	
Other	
TOTAL	

Note: A balanced budget is one where expenses and income are equal. Income over expenses may be designated as seed money to repeat the event or to benefit a charitable cause.

Section 4: Event Information

A. Event Locations: Please describe the event locations including jurisdiction name and any public space that will be the venue of the event.

B. Event Description: Please write a short narrative (no longer than 1 page) of the events, including how they will draw attention to the river corridor: its scenic beauty, unique cities, and recreational opportunities. Respond to these questions in your Event Description.

- What are the event's major goals?
- How will you measure and report success?
- How will you promote the downtowns' hospitality industry and other private businesses?
- How will you accommodate transportation between events via water and land trails?
- How will you register participants?
- What is your fundraising plan?
- How would you describe your marketing plan?

C. Workplan: Please create and submit a general workplan (no longer than 1 page), detailing what participating organizations need to do in order to implement these events.

Action Item	Measurement of Success	Date To Be Started	Date To Be Completed

Dates and Deadlines:

Project Proposals will be accepted through August 1, 2009. Applicants will be notified of chosen projects no later than September 1, 2009. Events may be held as soon as the Project Agreements are executed, but no later than October 15, 2010. Project Agreements should be in place by December 20, 2009.

Addresses:

Project proposals must be postmarked by August 1, 2009 and addressed to The Miami Conservancy District at the following address.

The Miami Conservancy District
ATTN: Ohio's Great Corridor Festival
38 East Monument Avenue
Dayton, Ohio 45402

For further information about this Grant Application, please contact:

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